



Job Builder – Powered by JDXpert Introduction

Compensation and Classification

UNIVERSITY OF CALIFORNIA
MERCED



Why the Switch?

Home Search Job Standards My Position Descriptions Administrators Help

Job Builder

HOME

The University of California Job Builder is an application for using Job Standards to create individual position descriptions. A Job Standard is a pre-defined template which describes the Scope, Key Responsibilities and Knowledge and Skills requirements of a specific job level within a job family. All Job Standards are categorized by Job Family, Job Function, Job Category and Job Code.

Getting Started

To search and view Job Standards or to create a new Position Description, click the Search Job Standard link above.

Useful Links

- [Compensation and Classification](#) Email compensation questions to UC Merced Compensation staff
- [Merced Staff Compensation](#) Local Information for UC Merced Compensation and Classification issues
- [TCS](#) Title Code System
- [Specs for Represented Positions](#) UC Represented Job Specifications

Contact

If you have feedback or any questions, please email [Compensation, Human Resources](#).

- No longer supported by UCOP
- JDXpert will be implemented systemwide
- Create more consistency and standardization systemwide.
- More robust system
- Will be able to view career tracks job standards, create non-represented and represented positions descriptions

****Current [Job Builder](#) will be sunseting August 31st, 2022****

Job Builder – Powered by JDXpert

Human Resources

Office of the Chancellor

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SATURDAY 9 JULY 2022

Job Builder Powered by JDXpert

Compensation

- Compensation Guides
- Job Builder
- **Job Builder Powered by JDXpert**
- eDoc Forms
- Compensation Tools
- Compensation Forms
- STAR
- Compensation Strategy 2014
- General Salary Increase
- Salary Increases for Represented Employees

Coming June 2022!

Current [Job Builder](#) will be sunseting August, 31th, 2022

The Compensation and Classification Unit of Human Resources is excited to announce the upcoming launch and replacement of our current online tool used for viewing job standards and creating position descriptions, Job Builder with Job Builder - powered by JDXpert. This will be a customized product of JDXpert and Payscale.

UCM Job Builder - powered by JDXpert, will serve as a repository for staff (non-student) job descriptions with the intention of also using the system as a workflow engine for staff compensation and classification actions during a second phase of rollout, timeline to be determined. We are implementing this change as part of a larger rollout systemwide with the goal of improving the job description creation experience, and to standardize many aspects of the job description format and process systemwide.

Questions?

If you have any questions regarding UCM Job Builder (powered by JDXpert) please email jobbuilder@ucmerced.edu.

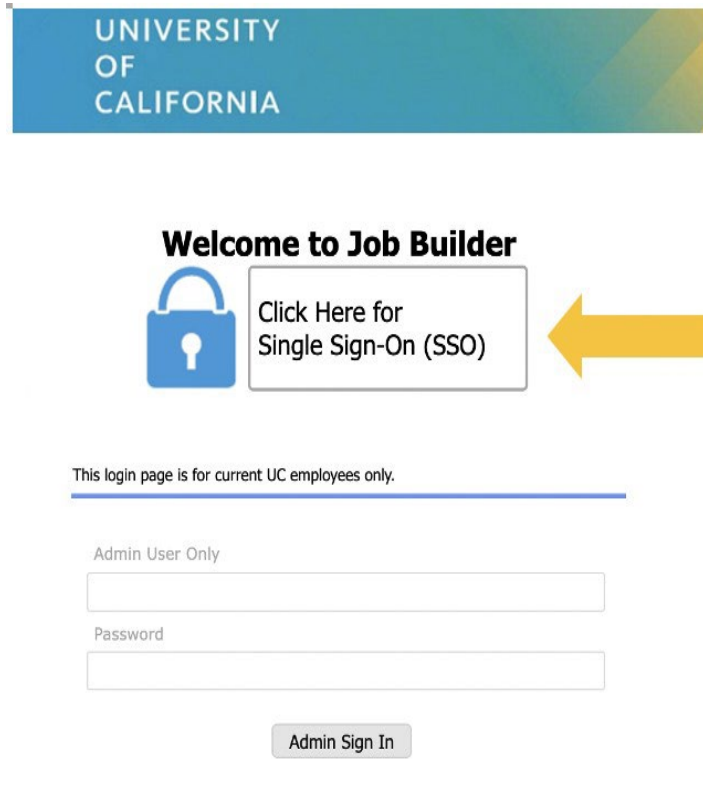
How to prepare:

- Be prepared to spend some time learning the new system. Trainings, user guides and office hours will be available to assist our users with the learning process.
- Managers and department job description preparers ensure your employees' job descriptions that are created in the current Job Builder are in PDF for your personal records.

[Job Builder – Powered by JDXpert Website](#)



A Look into Job Builder – Powered by JDXpert



- Cloud based system powered by JDXpert & Payscale.
- Log-in by clicking on **Single Sign-On** (CalNet Authentication is required).



Quick Links

User Roles

- Employee
- Manager
- Vice Chancellor/Position Delegate
- Department Preparer
- HR
- Local Admin
- Compensation

Hover over each quick link to view description. Single click to open.



Logout



Welcome

- My Information
- Actions
- Search
- Analytics

Home Page

Tasks

Search: Clear

No Active Tasks

Quick Links

- My Employees JD's
- My Employees
- My Job Description
- Add New Job Description
- Revise Job Description
- Job Library
- Job Standards Catalog
- Career Ladder

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